

Highlands Regional Library Cooperative  
FY2008: NextReads



Consortium Letter of Agreement

Deadline for commitment is August 15, 2007  
Deadline for payment is October 31, 2007

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**Highlands Regional Library Cooperative Responsibilities:**

- The Highlands Regional Library Cooperative (HRLC) will coordinate the project and payment to NextReads on behalf of the participants.
- HRLC agrees to provide participants the opportunity annually to continue participation in the project or to discontinue participation.

**Participant Responsibilities:**

- The Library agrees to participate in the *HRLC* NextReads Initiative.
- The Library agrees on the timeframe for the project which is projected to begin/renew service on November 30, 2007 for a 12-month period.
- The Library agrees to pay the discounted console fee of \$550 and the discounted rate of \$25 per 1000 library card holders. *Note: this is an annual fee and second year costs have not increased.*
- The Library agrees to communicate the availability of Next Reads newsletters with a link on the Library's home page, through other communications mechanisms and through printed PR provided by HRLC.
- The Library agrees to use the capability provided to link titles recommended in NextReads Online Newsletters to the library's web-based catalog. *Note: There is flexibility to use a mix of NextReads and locally selected titles.*
- The Library agrees to adhere to the policies determined jointly by HRLC and group participants.
- The Library agrees to participate in an evaluation of this project.

**A signed letter of agreement and payment in full of Year Two cost makes the library eligible to participate fully in the project.** *Highlands Regional Library Cooperative (HRLC)* is the fiscal agent for this project. The Library agrees to pay HRLC the full amount of Year Two costs by October 31, 2007. *(Please make check payable to HRLC. Send payment to HRLC, 400 Morris Ave, Suite 202, Denville, NJ 07834)*

Library Name \_\_\_\_\_

Library Director \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This Library has \_\_\_\_\_ (number) of library card holders (adult and juvenile).

Based on the current number of total card holders and the fee of \$25 per thousand card holders, in addition to the \$550 console fee, the Library commits to the Year Two cost of \_\_\_\_\_