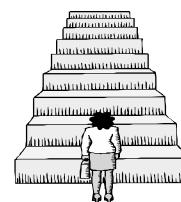


# NEW JERSEY LIBRARY NETWORK



Spring 2010  
**Super Library Supervisor Series**  
**Series One:**  
**“Stepping Up To Supervisor”**



**Sponsored by the four Regional Library Cooperatives.**

The Multi-Library Continuing Education Consortium, initiated by the Camden County Library and the South Jersey Regional Library Cooperative, originally designed the Super Library Supervisor Series.

**Series One** includes five full-day workshops. Participant **must** attend all sessions.

**Target Audience:** Library staff who are **currently supervisors**, but became supervisors within the past five years. (More experienced supervisors are welcome, if this is their first supervisory training.)

**LOCATION:**

Rahway Public Library  
 2 City Hall Plaza  
 Rahway, NJ 07065

**COST:**

\$250 Per Participant  
 (includes lunch and materials for  
 all five sessions)

DATE	TIME	WORKSHOP
Thurs., March 25	9:30 am—3:30 pm	What it Means to be a Supervisor
Thurs., April 8	9:30 am—3:30 pm	Personnel Documentation & Evaluation
Thurs., April 22	9:30 am—3:30 pm	Conflict Resolution
Thurs., May 6	9:30 am—3:30 pm	Communications
Thurs., May 27	9:30 am—3:30 pm	Managing in All Directions

*Sign-in and Coffee from 9:00 to 9:30 am*

**CALL HRLC FIRST**

**REGISTER EARLY!**

SPACE IS LIMITED TO 25 PARTICIPANTS.

**DEADLINE FOR REGISTRATION IS MARCH 12, 2010.**

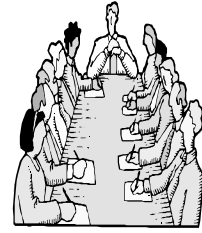
TO REGISTER **YOU MUST CALL** THE HIGHLANDS REGIONAL LIBRARY COOPERATIVE OFFICE AT 1-973-664-1776.

DIRECTIONS TO RAHWAY PUBLIC LIBRARY AND PAYMENT COUPON ARE ON THE NEXT PAGE.

*This program is a joint effort of the Regional Library Cooperatives (RLCs) in New Jersey: Central Jersey Regional Library Cooperative, Highlands Regional Library Cooperative, INFOLINK: The Eastern New Jersey Regional Library Cooperative, and South Jersey Regional Library Cooperative. The RLCs are state tax-supported services of the NJ Library Network.*



Rahway Public Library  
2 City Hall Plaza, Rahway, NJ 07065  
Tel.: 732-340-1551



For directions, please go to:  
<http://www.rahwaylibrary.org/directions.htm>

REGISTRATION FOLLOW UP FORM—SUPER LIBRARY SUPERVISOR SERIES ONE SPRING 2010

YES!  I HAVE ALREADY CALLED THE HRLC OFFICE TO REGISTER AND RESERVE MY SPOT.  
YES!  I'LL ATTEND ALL FIVE WORKSHOPS. (PLEASE FILL IN ALL FIELDS CLEARLY.)

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

LIBRARY: \_\_\_\_\_

COMPLETE MAILING ADDRESS: \_\_\_\_\_

PHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

EMAIL: \_\_\_\_\_

MY REGION (CIRCLE ONE):    CENTRAL    HIGHLANDS    INFOLINK    SOUTH

MY SUPERVISOR'S NAME & TITLE: \_\_\_\_\_

SUPERVISOR'S LIBRARY ADDRESS (only if different from above):  
\_\_\_\_\_

RETURN WITH PAYMENT OR PURCHASE ORDER OF \$250 PER PERSON PAYABLE TO:

(*Be sure you have already called and reserved your spot.*)

HIGHLANDS REGIONAL LIBRARY COOPERATIVE

400 MORRIS AVENUE, SUITE 202

DENVILLE, NJ 07834

973-664-1776