



HRLC Technology Committee Meeting **June 13, 2007**

HRLC Tech Committee Open House is planned for 7/26/2007 10-1pm
@ Parsippany Public Library.

- Amy handed out links to use at the Open House with passwords and names for demonstration purposes (for wikis, flickr, etc).
- The concept of open house breakout sessions was discussed and it was decided that:
 - Each pair doing a presentation is going to create a cheat sheet that the attendees can follow themselves in the computer lab.
 - Also add two challenge questions that attendees have to do on their own in the lab.
- Publicity
 - A flyer went out in the May HRLC mailing and will go out in July mailing.
 - Amy will send the Open House invitation e-mail on the HRLC listserv.
- Equipment
 - Mary set up a page on the HRLC Tech Committee Open House wiki so everyone can post the equipment they are bringing.
- Signage
 - Better signage is needed for the tables. Suggestions were made to either use “painter’s tape” or post-it flipchart paper to be provided by HRLC.
- Survey
 - A survey is needed to find out what attendees would like to see at the next open house (such as gaming, podcasting, etc).
 - Suggestion was made to create a page in the wiki with the survey or have it as part of the blog.
- Next meeting possibly in September.